



**The National Grange
Advanced Team Training
April 16-18, 2010
Coeymans Hollow, New York**

Fact Sheet

Agenda

The Advanced Team Training and meals will be held at the Ravena Grange Hall, located at 1184 SR 143, Coeymans Hollow, NY 12046. Members of Ravena Grange #1457 will cater lunch and dinner for the training participants. To learn more about the Grange, visit their website: www.ravenagrangearg.org

When planning your travel, please keep in mind the following:

- Attendees should plan to arrive on Friday, April 16th by 4:30pm to allow time to check-in to the hotel first, and then travel to the Grange for the first session, scheduled for 6:00pm-9:00pm.
- Attendees should plan to depart after 11:30am on Sunday, April 18th.
- Reserve your hotel room by March 31st.
- Send registration form and payment to the National Grange office by Monday, April 5th. On-site registration will not be available.

Registration Fee

Registration fee is \$37.00 per person and covers the cost of program materials and 2 meals (Saturday lunch and dinner). The hotel serves a hot continental breakfast each morning.

Hotel Information

Comfort Inn- Albany/Glenmont
37 Route 9W
Glenmont, NY 12077
More information: www.comfortinn.com - use hotel code: NY219

Daily room rate: \$79.00 + tax (14%)
for 1 King or 2 Queen beds
Reservations: (518) 465-8811

The National Grange has reserved a block of rooms at the Comfort Inn- Albany/Glenmont, which is approximately 14 miles from the Ravena Grange Hall. Special room rates have been negotiated under the name "National Grange" and will be available until **Wednesday, March 31st**. After this date, rooms will be on an "as available" basis (with no guarantee of the special rate). Attendees are responsible for making their own reservations. You are encouraged to make your room reservation early. Hotel check-in begins at 2:00pm daily and check out is at 11:00am.

Hotel Amenities

- * Heated indoor pool & hot tub
- * Restaurant and lounge on site
- * Free deluxe continental breakfast

Room Amenities

- * Free wireless high speed Internet access
- * Refrigerator and Microwave in every room
- * In-room coffee, hair dryer, iron/board

Travel Information

The closest large airport is Albany International Airport (airport code: ALB) which is 14 miles from the Comfort Inn- Albany/Glenmont and 30 miles from the Ravena Grange Hall. Visit the airport website for a list of carriers and direct flights to over 20 cities: www.albanyairport.com. If you are arriving by plane and need transportation from/to the airport, please contact Jessie Cope to make arrangements.

For information pertaining to:

Program – *please contact Rusty Hunt @ (509) 632-5600 or (509) 681-0218 or rustygranger@live.com*
Registration, Payment & Airport Transportation – *please contact Jessie Cope @ (202) 628-3507, ext. 113 or jcope@nationalgrange.org*



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Registration Form

Name: _____ As it should appear on name tag: _____

Spouse (if attending): _____ As it should appear on name tag: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Grange Name: _____ Number: _____

Arriving via: Car Plane If you need transportation from/to the airport, please contact
Jessie Cope, at 202-628-3507 ext. 113 to make arrangements.

Special Dietary Needs (please specify): _____

Registration Fee

Registration fee covers dinner on Saturday and program materials.

NOTE: This registration fee does NOT include a hotel room. See Training Fact Sheet for hotel reservation information. Book your hotel by March 31st for the special rate.

| Registration Includes | Cost | Number of Attendees | Total Amount Due |
|---------------------------------|--------------------|---------------------|------------------|
| (2) Meals and Program materials | \$37.00 per person | _____ | \$ _____ |

Payment

Payment by check or credit card is greatly appreciated at the time of registration.

Enclosed please find my check, made payable to the National Grange.

Credit Card Type: Visa Master Card Discover

Card #: _____ Expiration Date: _____

Name on Card: _____ Security Code: _____

Completed Registration Form should be mailed or faxed, and received by Monday, April 5, 2010.

Mail to: Advanced Team Training '10
National Grange
1616 H Street, NW
Washington, DC 20006
Fax: (202) 347-1091